

**CONTRACT REVIEW CHECKLIST****Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

Comments

Term (Duration of Contract)	11 Months (July 20, 2006- June 30, 2007)
Termination Clause	The School Board may terminate the contract party upon 30 days written notice to the other party.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to Section II(6).
Regulatory issues	None
Confidentiality Provision	Please refer to Section IV.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

**Business Principles:**

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section III(1).
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section III(1).

**Other Issues:**

Comments

Conflict of Interest Disclosures	None.
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO By: Kelly R. ... 6/2/06  
By: Attorney (Name and Date)